

AN INDEPENDENT PUBLIC SCHOOL



# 2023 Parent Handbook



Baler Close, PO BOX 2621, SOUTH HEDLAND WA 6722  
T (08) 9172 8400 E [Baler.PS@education.wa.edu.au](mailto:Baler.PS@education.wa.edu.au) ABN 12 533 442 065

[www.balerps.wa.edu.au](http://www.balerps.wa.edu.au)



## Our School Song

We're all welcome in our sea of cultures  
Underneath endless Pilbara skies  
Learning, sharing with each other  
We challenge ourselves to aim high

*Baler is where we discover  
Not just friends but family  
Side by side we stand together  
The pride of our community*

The world will open up before us  
As we expand on all we know  
We're thankful for all those who help us  
Nurturing us as we grow

*Baler is where we discover  
Not just friends but family  
Side by side we stand together  
The pride of our community*

We conquer challenges with confidence  
Using honour as our guide  
We celebrate all our achievements  
We wear our strength with joy and pride.

*Baler is where we discover  
Not just friends but family  
Side by side we stand together  
The pride of our community*

## Our School Values

### Connect

- \* to community
- \* to culture
- \* to each other

### Encourage

- \* belief in oneself
- \* Resilience
- \* respect

### Aspire

- \* towards goals
- \* Dreams
- \* futures





## WELCOME TO BALER PRIMARY SCHOOL!

Dear Parents and Carers

Thank you for choosing to enrol your child at Baler Primary School. I know you and your child will find being a part of our learning community both enjoyable and rewarding.

We are a large multicultural school that actively seeks to recognise support all in an inclusive and welcoming environment.

Baler Primary was officially opened on 9 June 1975. We currently cater for around 600 students from Kindergarten to Year 6. We are proud of the wide range of programs and extra-curricular opportunities available to our students and of our friendly and welcoming community. We have an effective pastoral care structure and a strong focus on Literacy and Numeracy. In partnership with our community, we strive to develop lifelong, independent learners who have respect for self and others.

This *Parent Information Booklet* contains our school vision and values that were developed in partnership with our community. It also includes important day to day information in regards to the operation of our school.

As an Independent Public School (IPS) we actively encourage involvement from our parents and community in our school. Welcome to Baler!

Katie Andrew  
Principal



CONNECT

ENCOURAGE

ASPIRE

# Our Vision

## Baler a Sea of Cultures

At Baler Primary School we are a Sea of Cultures. Cultural knowledge and awareness are embedded in our learning programs. We value, celebrate and learn from our unique multicultural diversity by fostering positive relationships through engaging students, parents, staff and the wider community. We work effectively with our Aboriginal and Torres Strait Islander Officers to draw on their cultural expertise and demonstrate how we value Indigenous culture, languages and history.



We believe strongly in personal responsibility for learning through a positive behaviour policy promoting respect for self and others, resilience, well-being and self-regulation. This encourages strong morals, a sense of personal responsibility and success. We are conscious of the choices we make and the effect these have on ourselves and others.

Our consistent plan-teach-assess approach incorporates a balance between explicit instruction, inquiry and play-based learning. Students, parents and staff meet individual learning needs through differentiation, collaboration and open channels of communication.

We embrace and embed innovation with guidance, support and time to build confidence, competence and knowledge. We enhance student learning by seamlessly incorporating technology in the curriculum and in through communication.

Staff members work towards best practice in collaborative teams in a valued and positive environment aligning us to a shared sense of purpose. We ensure a strong mentoring and coaching culture enriches our professional practice. This inspires and supports us to seek and reflect upon the feedback we receive.

Baler Primary School promotes an inclusive friendly environment and a sense of belonging for all, no matter the length of an individual's time within the school. We respect the transient nature of our community and strive to be well-connected. Our strategies ensure those new to Baler are made to feel welcome.

Through our authentic, balanced and differentiated assessment schedule, data across all year levels is collected regularly, enabling us to track the progress of students. Data collected and analysed informs us of the efficacy of our teaching programs and what to teach next, ensuring that we are delivering high quality learning for our students. As a staff we moderate with our peers to make consistent student achievement judgements.

**We are the Baler School Community and are driven by our passion for wellbeing and a successful education for all.**





Baler Primary School



A Sea of Cultures



A Sea of Cultures

## Our Values

### CONNECT

Connect to community,  
Connect to culture,  
Connect to each other



A Sea of Cultures

## Our Values

### ENCOURAGE

Encourage belief in oneself,  
Encourage resilience,  
Encourage respect



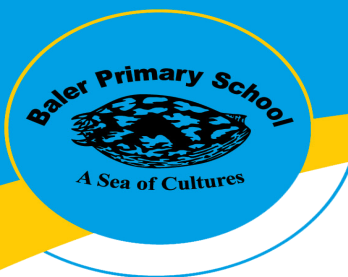
A Sea of Cultures

## Our Values

### ASPIRE

Aspirational goals,  
Aspirational dreams,  
Aspirational futures





## ADMINISTRATIVE AND SUPPORT STAFF

### Principal

The Principal is responsible for the overall leadership and management of Baler Primary School. Parents and community members are welcome to contact the Principal in regards to policy matters.

### Deputy Principals

There are three Deputy Principals at Baler Primary School. They are responsible for the day-to-day management of their respective areas of the school, including curriculum, student welfare and discipline, timetables, student absences, and new enrolments. The Deputy Principals are available for parent interviews should you have any concerns or enquiries.

### Administrative Office Staff

The Administrative staff are available to answer any general queries you may have. The reception area is open from 7.30am to 3.30pm Monday to Friday. Alternatively, you can contact the school via phone on 9172 8400 or email [baler.ps@education.wa.edu.au](mailto:baler.ps@education.wa.edu.au).

### Manager of Corporate Services (MCS)

The role of the MCS is to manage the school finances, Human Resources, buildings and maintenance, and school support staff in conjunction with the Principal. Any queries or questions you may have about school contributions and charges can be directed to the MCS on 9172 8400 or email [baler.ps@education.wa.edu.au](mailto:baler.ps@education.wa.edu.au).

All K – 6 enrolments, mail, general enquiries and financial transactions are completed through the office, which is located in the Administration Building, the building closest to the main entrance.

Matters of policy should be directed to one of the School Executive Team:

Katie Andrew - Principal  
Hazel Herd- Deputy Principal  
Sonya Orford - Deputy Principal  
Kerry Orr - Deputy Principal

All newsletters are delivered electronically and parents are kept informed through messages sent on the App and website.

All incoming calls to the school are handled through the office. Important numbers for parents / carers are:

Telephone: 9172 8400  
E-mail: [baler.ps@education.wa.edu.au](mailto:baler.ps@education.wa.edu.au)  
website address is: [www.balerps.wa.edu.au](http://www.balerps.wa.edu.au)



CONNECT

ENCOURAGE

ASPIRE

## 2023 TERM DATES

	Students Start	Student Finish
Term 1	Wed 1 Feb	Thu 6 Apr
Term 2	Mon 24 Apr	Fri 30 Jun
Term 3	Tues 18 July	Fri 22 Sep
Term 4	Tues 10 Oct	Thu 14 Dec

For future term dates, refer to <http://www.det.wa.edu.au/education/termdates/>

## SCHOOL HOURS

8:00 am	Classrooms open
8:20 am	Lessons start
10:30 am	Recess
10:50 am	Lessons resume
12.50 pm	Lunch
1.20 pm	Lessons resume
2:20 pm	End of day



Students should not arrive earlier than 7:45am as staff supervision does not commence until this time. Any student who does arrive before 7.45am is required to be seated outside the office. Students are dismissed by the staff on duty to go to their classrooms at 8.00am to prepare for the day.

## 2022 SCHOOL DEVELOPMENT DAYS

Students do not attend school on these days as staff are involved in professional development and training opportunities.

The Professional Learning Days for 2023 are:

Term 1 Mon 30th & Tues 31st Jan  
 Term 2 Mon 24th Apr  
 Term 3 Mon 17th July  
 Term 4 Mon 9th Oct



CONNECT

ENCOURAGE

ASPIRE





## CURRICULUM

### 2020 to 2025 SCHOOL PRIORITIES

While we strive to improve all aspects of our learning programs, some assume greater focus. From a review of our school and classroom data we have determined the following priorities for 2020 to 2025:

1. Whole School Curriculum
2. Positive Education / Health and Well-being
3. Evidence Based Practice and Data Focus
4. Performance and Development Culture
5. Empowering Community

### SPECIALIST PROGRAMS

The school runs specialist programs in Science, Music and Physical Education, Indonesian and Art.

### PROTECTIVE BEHAVIOURS PROGRAM

The Protective Behaviours program is a personal safety program which teaches children about:

- recognising when they don't feel safe
- making good decisions when taking risks
- thinking about who they can ask for help if they need it
- knowing their rights about feeling safe & their responsibilities about helping others feel safe
- developing good communication so they can make themselves understood and can understand others
- identifying people who support them

The two themes of the program are:

- we all have the right to feel safe all at times
- we can talk with someone about anything, no matter what it is.

### You Can Do It:

Our You Can Do It program is a social/ emotional program that promotes the mental health and achievement of students through the explicit teaching of skills to foster achievement, well-being and relationships; with a specific focus on:

- Confidence
- Getting Along
- Organisation
- Resilience
- Persistence

*You Are The Key To  
Your Success  
"YOU CAN DO IT!"*

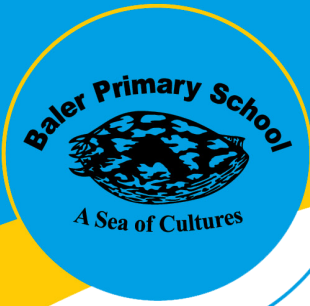


CONNECT

ENCOURAGE

ASPIRE





### BALER BOOKWORM

Baler Bookworm is a program designed to encourage students to read at home. Students earn free books when they reach 50, 90, 140, 200, 270, and 500 reading experiences. Students are provided with a reading log that must be signed by both parent and teacher. This is given to the librarian who awards the free book.

### CRUNCH & SIP

At Baler, students participate in the Crunch&Sip® program. A Crunch&Sip break is taken during class time for students to eat fruit or salad vegetables and drink water to refresh and reset for optimal learning. Baler Primary School has introduced Crunch&Sip to support students to establish healthy eating habits while they are at school. The goal is for all students and teachers at Baler Primary School enjoy a Crunch&Sip break and eat fruit or vegetables and drink water in the classroom every day.

Students should bring an extra piece of fruit or vegetable for Crunch&Sip every day.



## BEHAVIOUR MANAGEMENT

At Baler Primary School, we believe in creating a positive and caring school environment where the rights and responsibilities of individuals are recognised and respected so that teachers and students can work together in harmony. We reward students who make good choices and implement consequences for students who make poor choices.

Baler students are encouraged to use the following three steps when they are feeling unsafe, unhappy, annoyed or angry.

1. ask them to stop
2. walk away
3. ask a staff member for help

Bullying is not tolerated at Baler Primary and all allegations of bullying are investigated. All serious incidents are referred to a Deputy Principal.



CONNECT

ENCOURAGE

ASPIRE

## **PBS (POSITIVE BEHAVIOUR SUPPORT)**

Baler PS is a Positive Behaviour Support (PBS) school. PBS is a whole school framework which helps schools to create positive learning environments. PBS at Baler focuses on the four key areas of:

- We are responsible
- We are safe
- We are respectful
- We are achievers

Students are specifically taught the skills associated with these areas through a Behaviour Expectation Matrix that articulates what these expectations look like in everyday school life. We also have an app that tracks student achievements and offers opportunities for class and school rewards

## **PERSONAL ITEMS AT SCHOOL**

Students are discouraged from bringing toys and electronic equipment to school as it can be very upsetting for children when these items are lost or broken. While the school demonstrates all reasonable care, we accept no responsibility for damage or loss of valuable personal items. Parents and guardians should make prudent decisions regarding what their children bring to school.

## **MOBILE PHONES AND IPODS**

Electronic equipment such as iPads / iPods are not required to be bought from home for any curriculum learning area and should not be brought to school. The school will supply these as needed. Mobile phone use at Baler is banned. While some students may have them for after school use, any use at school will result in it being confiscated. A parent or carer will be required to collect it from the office. During the day they are to remain switched off in bags.



CONNECT




ENCOURAGE

ASPIRE



## BALER PRIMARY SCHOOL'S BEHAVIOUR MATRIX

We make good choices

	 We are... <b>RESPECTFUL</b>	 We are... <b>RESPONSIBLE</b>	 We are... <b>SAFE</b>	 We are... <b>ACHIEVERS</b>
<b>WHOLE SCHOOL</b>	<ul style="list-style-type: none"> <li>We use appropriate language</li> <li>We use manners</li> <li>We move quietly around the school</li> <li>We treat all school property with respect</li> <li>We respect, include and value others</li> </ul>	<ul style="list-style-type: none"> <li>We arrive on time, prepared for the day</li> <li>We take responsibility for our choices</li> <li>We wear the school uniform</li> <li>We accept differences</li> </ul>	<ul style="list-style-type: none"> <li>We walk on paths</li> <li>We safely use and pack away equipment</li> <li>We sit down to eat and only eat our own food</li> <li>We remain on school grounds</li> <li>We ask for permission to leave</li> <li>We report unsafe behaviour</li> <li>We keep our hands and feet to ourselves</li> </ul>	<ul style="list-style-type: none"> <li>We have a go at completing all tasks to the best of our ability</li> <li>We listen</li> <li>We encourage others to do their best</li> </ul>
<b>LEARNING AREAS</b>	<ul style="list-style-type: none"> <li>We use whole body listening</li> <li>We respect the classroom and leave it tidy</li> <li>We put our hand up to speak</li> <li>We take our hats off inside</li> </ul>	<ul style="list-style-type: none"> <li>We line up quietly and walk responsibly</li> <li>We have our big 5 and little 3</li> <li>We take care of our belongings</li> <li>We help pack away</li> <li>We push chairs in</li> </ul>	<ul style="list-style-type: none"> <li>We move safely</li> <li>We wait to be dismissed</li> <li>We use classroom equipment and resources safely</li> <li>We keep our germs to ourselves</li> </ul>	<ul style="list-style-type: none"> <li>We take pride in our work</li> <li>We always try our best</li> <li>We set and reflect on our own learning goals</li> <li>We stay focused when learning</li> <li>We ask for help</li> </ul>
<b>USE OF TECHNOLOGY</b>	<ul style="list-style-type: none"> <li>We take care of all equipment</li> <li>We communicate kindly</li> <li>We seek consent before taking and sharing pictures of others</li> </ul>	<ul style="list-style-type: none"> <li>We access appropriate material</li> <li>We agree to follow our technology agreement</li> <li>We follow guidelines and age restrictions</li> </ul>	<ul style="list-style-type: none"> <li>We remember and keep our passwords safe</li> <li>We ask an adult before sharing information and photos</li> </ul>	<ul style="list-style-type: none"> <li>We keep personal technology in ur bags</li> <li>We help each other</li> <li>We engage in the school's online resources</li> <li>We understand that personal technology is not to be used at school</li> </ul>
<b>COMMUNITY</b>	<ul style="list-style-type: none"> <li>We respect community property</li> <li>We use good manners</li> </ul>	<ul style="list-style-type: none"> <li>We wear our school uniform with pride</li> <li>We help others</li> </ul>	<ul style="list-style-type: none"> <li>We make safe choices</li> <li>We ask for help if we feel unsafe</li> <li>We are road wise</li> </ul>	<ul style="list-style-type: none"> <li>We share our achievements</li> </ul>

## ATTENDANCE

Student attendance at school will continue to be a priority. Regular attendance at school is of vital importance for students to maximise their potential for academic, social and emotional growth. Every day counts! Research has shown that children who attend school for less than 90% of the time are at risk. Days away quickly add up – children who miss one day per week throughout their school life, really miss 2 years and 1 term! Parents and carers are responsible for ensuring their children attend school regularly and for providing explanations when their child is away from school. Please don't hesitate to contact the school if we can assist you in improving your child's attendance. Taking family holidays during the school term is strongly discouraged, however we appreciate that this may sometimes be unavoidable. Should this be necessary, families are asked to make an appointment with one of the school's Deputy Principals to discuss this. Absence for vacation is not recorded as an authorised form of absence and work packs will not be provided.

**Getting to school on time** is also really important. Arriving late can be very stressful for students and disruptive for other class members. Students arriving after 8.30 am need to obtain a late note from the front office.



### Staying at Home When Sick

The health and wellbeing of your child and of all our students is very important to us. Infectious diseases can be a problem for schools and can spread quickly if they go unchecked.

Please do not bring your child to school if they have:

- a head/chest cold or flu
- an upset tummy, vomiting or diarrhoea in the last 24 hours
- a fever or an unexplained rash
- discharge from eyes, ears or nose
- head lice and nit

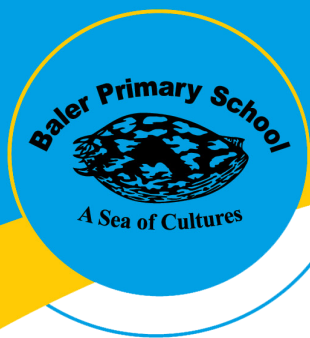


CONNECT

ENCOURAGE

ASPIRE





## SCHOOL UNIFORM

The wearing of school colours is compulsory. All school uniforms are sold by the P&C and can be purchased at the Uniform Shop located in the Egret block or alternatively can be ordered through the Flexischools app. Order forms are available in the office or on the Baler Primary School website. The Uniform Shop is open each week and has EFTPOS facilities for your convenience. Please contact the school for the current opening days and times.

### Student Dress Code Requirements

ITEM	ACCEPTABLE	NON-ACCEPTABLE
SHIRT	Blue Baler PS uniform shirt with logo Leavers Shirts + Faction shirt (Monday or carnival days)	ONLY Baler PS uniform shirt is acceptable
PANTS	Black shorts or pants Leggings only if worn under another item e.g. skirt	Leggings / dance pants (active wear) / bike pants that do not have a skirt or dress worn over the top for modesty
SKORT / DRESS	Black school skort Baler uniform dress Black sports skirt	Checked dresses are being phased out due to restriction of movement.
JACKETS / JUMPERS	School jacket Black jacket	Jackets or jumpers not in school colours
FOOTWEAR	Shoes that have a back Enclosed sneakers / runners for sport sessions or general wear	Thongs Backless shoes / scuffs High heels
HATS	Baler PS sun smart hat (bucket) Cultural hijab (blue, black or white)	Caps Non school hats
JEWELLERY, MAKE-UP, NAIL POLISH	A watch One set of silver or gold sleepers or studs Medic Alert bracelet (if required) Necklace with religious icon – must be worn under clothes for safety	Necklaces (other than religious icons) Bracelets or bangles Make-up and nail polish Hair accessories Dangly earrings Visible body tattoos or transfers
HAIR	Long hair to be tied up off the face (male and female) to minimise transfer of head lice Spray colours only acceptable on special event days Blue, Black, white scrunchies, hair ties and baubles Minimal gels, wax sprays	Hair dyes or tips that are not natural colours (NOT green, blue, pink, bright red, maroon, gold, silver etc) Shaved-in hair designs – not encouraged
SPORT / PHYS ED	Sneakers / runners Faction or interschool uniform	Sandals or thongs – unless swimming



## SPORT FACTIONS

The school logo (Baler shell) and sport faction names are derived from shells that are common to the beaches around Hedland. The faction colours and logos are:

### COWRIE (Blue)



### NAUTILUS (Yellow)



### TRITON (Green)



### VOLUTE (Red)



## LOST PROPERTY

Items are held in the office or in the container outside the office. The contents will be displayed on selected assembly days. Items not claimed will be given to charity or disposed of. Please ensure that all removable clothing and items such as your child's water bottle and lunch box are clearly and permanently marked with your child's name.

## COMMUNICATION



### CONTACT DETAILS

Up to date family and emergency contact details are essential. Please notify the school immediately when there is any change of address or contact details. The school needs this information when your child is unwell or in the event of an emergency situation. It can be very distressing for children when we can't contact you.

### PARENT/TEACHER CONTACT

Parents are encouraged to discuss their child's progress with the class teacher, however we encourage appointments rather incidental conversations. This will ensure teachers are adequately prepared and can provide you with their uninterrupted attention in a confidential environment.

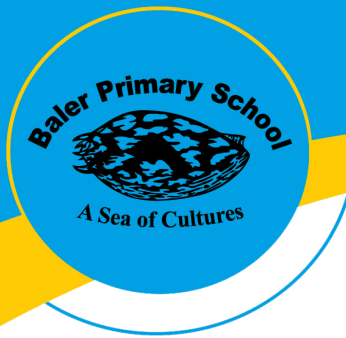


CONNECT

ENCOURAGE

ASPIRE





## CONTACT INFORMATION

Office contact: 9172 8400

Email: [baler.ps@education.wa.edu.au](mailto:baler.ps@education.wa.edu.au)

Website: [www.balerps.education.wa.au](http://www.balerps.education.wa.au)

## SCHOOL NEWSLETTER

The school newsletter will keep you up to date with what has been happening in the school and upcoming events. School newsletters are emailed to parents and guardians monthly. Please ensure the correct email address has been updated with the school.

## ABORIGINAL & ISLANDER EDUCATION OFFICERS (AIEOs)

The school has three AIEOs who assist Aboriginal students and their parents in many aspects of school life. Much of the AIEO's time is spent in classrooms assisting students with their learning and social needs. Parents are most welcome to contact them before or after school with any concerns they have regarding their child's wellbeing at school.

## LEAVING SCHOOL GROUNDS

**All students must be signed in and out of school grounds by a parent, guardian or approved caregiver. This must be done at the front office.**

Parents dropping lunches to school are asked to do so at the front office. Students are **not** permitted to collect lunches from the car park.

## ASSEMBLIES

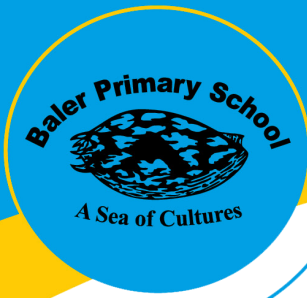
Formal assemblies are held regularly and are advertised in our newsletter. Each class has an opportunity to facilitate an assembly, with assistance from our senior students. The class is responsible for an item of entertainment. We encourage and welcome parents who wish to attend our assemblies.



CONNECT

ENCOURAGE

ASPIRE



# HEALTH



## ALLERGIES AND ANAPHYLAXIS

An increasing number of students, staff and visitors to our school are at risk of anaphylaxis brought on by a range of allergens. Given the number of foods that people may be allergic to, it is not possible to remove all allergens but we try to raise the awareness of the risks associated with anaphylaxis and implement practical strategies to minimize exposure to known allergens. We can't guarantee to be nut-free, but as there are several students who are allergic to nuts, we ask that parents **do not pack lunch boxes that contain nuts or nut spreads**. Our practice of eating lunch in classrooms helps prevent allergic reactions to foods. Wearing shoes at all times also reduces the risk of bee stings.

## HEALTH CARE SUMMARY FORMS

To ensure our school has accurate information regarding your child's health care needs, all families will receive a Health Care Summary Form for their child at the beginning of each school year. This needs to be completed and returned to the school as soon as possible. No student will be allowed to participate in any activity off school site unless this form has been completed. If the form indicates that your child has specific health care needs, you will also receive additional forms to complete. Depending on your child's health care condition, it may be necessary for this to be signed by your child's doctor. A copy of your child's forms will be taken on any excursion.

## ADMINISTRATION OF MEDICATION

It is preferable for parents to administer medication to children outside of school hours. When this is not possible, parents must complete a form at the office. No staff member will administer medication unless this form has been completed. All medications, other than Ventolin, **MUST** be stored in the office and administered by a school administration staff member.

## SMOKING

Government regulations state that smoking is not permitted on school grounds or car parks.

## STAFF WHO CAN HELP YOU:

### School Nurse

A registered nurse is appointed to conduct medical screening of children. Parents can arrange contact with the nurse by enquiring at the school.

## EARBUS

The Ear Bus visits the school once per term and parents are requested to provide screening permission upon enrolment. Parents are contacted directly by the Audiologist or Ear Bus staff if follow up is required.





### School Psychologist

A School Psychologist is available to assist children with learning, social, emotional and behavioural difficulties at school. Referrals to the School Psychologist are made in consultation with parents through the designated Deputy Principal.

### Dental Therapy Unit

A Dental Therapy Centre is situated at South Hedland Primary School. Treatment is free to all primary, pre-primary and high school students and is carried out by a qualified dental therapist. Please contact the school if this is a service you wish to access.

### INFECTIOUS DISEASES

The following common ailments require a period of exclusion from school until all signs of infection have passed:

#### Condition

***Conjunctivitis***

***Chicken Pox***

***Hand, Foot & Mouth***

***Impetigo (School Sores)***

***Pediculosis (Nits)***

***Influenza***

***Parvovirus***

***Scabies***

***Measles\****

***Pertussis (Whooping Cough)***

***Mumps***

***Ringworm***

***Rubella (German Measles)***

***Diphtheria/Viral Hepatitis***

#### Conditions upon return to school

Discharge from eyes has ceased

All lesions are dry

All blisters are dry

Must be treated, including the use of dressings.

Return to school once adequate treatment has been carried out and eggs removed

When symptoms have subsided

When symptoms have subsided

When effective treatment is administered

Exclude while infectious

Exclude from school for fourteen days from the onset of cough or five days after starting antibiotic treatment.

Medical certificate only

Medical certificate only

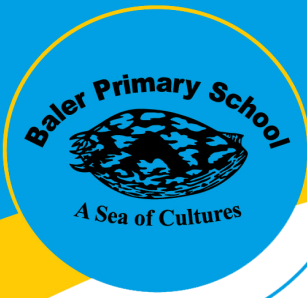
Medical certificate only

Medical certificate only

Health Department to be notified



**\*Measles:** If measles occur, any unimmunised child should be withdrawn until fourteen days after the appearance of a rash, unless vaccination occurs within three days of first exposure. All contacts should see their doctor immediately.



## PARKING AT SCHOOL

For safety reasons the staff car park is not to be used for picking up and setting down children or for general parent parking. **Also for safety reasons, parents & students are asked not to walk through the staff car park.**

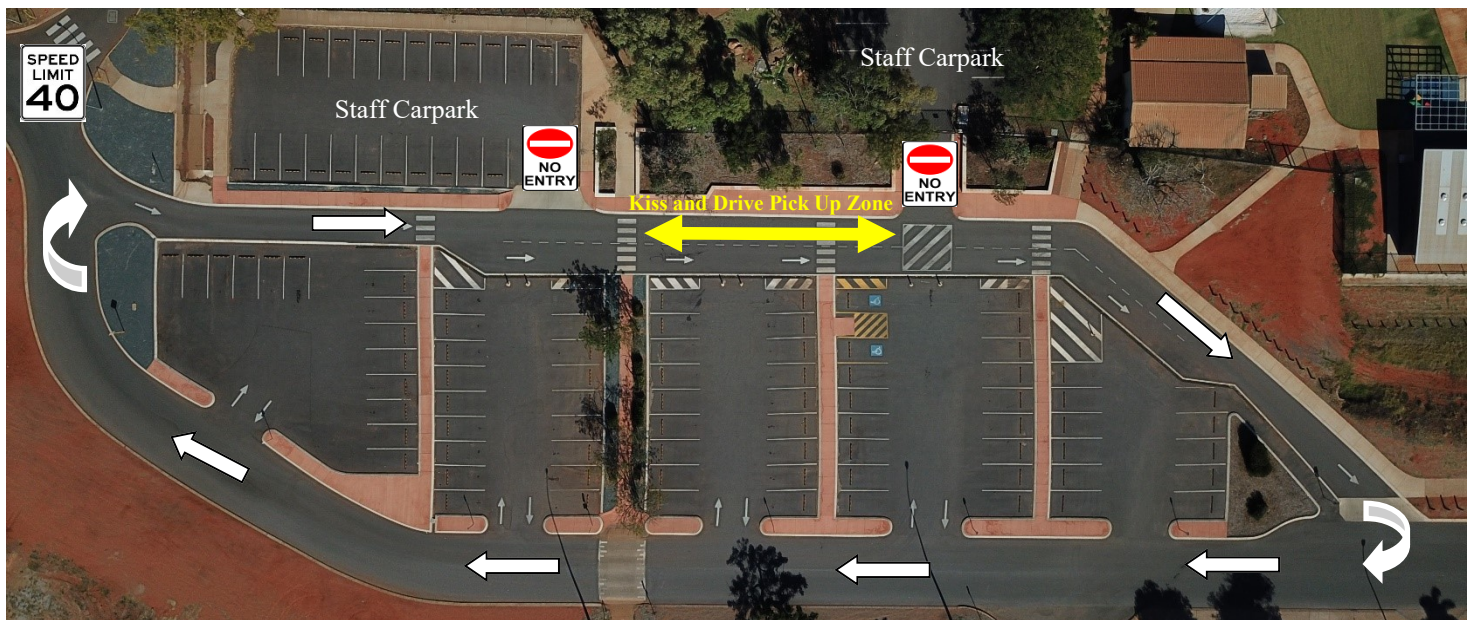
Parking is available at the front of the school. **It is a reverse parking zone.**

**The Town of Port Hedland controls the parking in this area and traffic infringements are administered by Rangers.**

**There are also car parks available on Cone Place and Limpet Crescent. These car parks are rarely accessed and parents are encouraged to use them to reduce the congestion on Baler Close.**

### Road Safety on Baler Close.

1. There is a **40 kilometre** an hour speed limit outside the school. Please observe this during pick up and drop off times.
2. Drivers using the Kiss and Drive are not to leave their vehicles.
3. Drivers using the Kiss & Drive must loop around if their children are not there when they arrive.
4. Reverse park in the marked parking bays only.





# PARENT/CARER INVOLVEMENT

## PARENT HELPERS

Parents and carers are welcome and encouraged to visit classrooms and participate in classroom learning experiences. Class teachers will advise you of times and days when they would like assistance. Parents and carers must sign in at the front office before going to their child's classroom and sign out again on their way home. This ensures we have an accurate record of who is on school site in case of an evacuation. All helpers without current Working with Children Checks are also required to sign a Confidential Declaration Form each year to declare that they don't have any convictions, circumstances or reasons that would preclude them from working with children.

## PARENTS & CITIZENS' ASSOCIATION (P&C)

The P&C provides an opportunity for all parents and citizens to learn about the educational program in the school, and support the provision of amenities. We recognise and appreciate the need for teachers and parents to work together and to do all we can to facilitate children's learning. Involved parents can work to ensure the school provides the best possible education programs to our children.

Funds are raised through the operation of the Baler Primary School P&C school canteen and uniform shop. All profits are then re-distributed by the P&C through a variety of projects to provide much needed extra amenities at our school for the benefit of our children's education.

The P&C meets each term. Please come along, everyone is welcome. New members are always valued at our school P&C. Becoming involved is a great way to meet new friends and support your child's education. Contact details for the P&C are: [balerpandc@gmail.com](mailto:balerpandc@gmail.com) or you can request to join the Facebook group by searching facebook for *baler primary school p&c association*



## SCHOOL CANTEEN

Our canteen is operated by our P&C Association and relies on the help of parents to voluntarily assist the Canteen Manager and part time assistant. Proceeds are used to provide the school with additional resources.

A menu is circulated to parents periodically. Lunch bags are available from the Canteen and can be taken home. Students place their lunch and recess orders in the baskets available in each classroom when they arrive at school. You can also order lunches online by registering with flexischools. Parents of young students are advised to send completed lunch orders in with their child. Please note - Kindy students do not order recess as they have shared fruit.

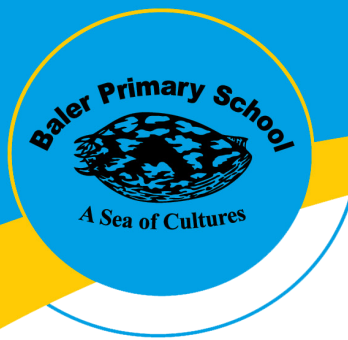


CONNECT

ENCOURAGE

ASPIRE





## How is the School Board different from the P&C?

The Baler Primary School Parents and Citizens' Association has several functions. It: operates the Canteen and uniform shop, conducts fund-raising activities so that additional resources can be purchased for the school, fosters community interest in educational matters, promotes the physical, social and educational welfare of students at the school.

## SCHOOL BOARD

As an independent public school the School Board provides advice to the school around governance. It represents the school community in the process of school planning and policy development, but is not involved in the day to day operations. A member of the school board may be invited to sit on the selection panel for a new Principal when required. From time to time vacancies will become available on our School Board and parents and community are encouraged to nominate for these positions.

# OTHER INFORMATION

## VOLUNTARY STUDENT CONTRIBUTION

The Voluntary Student Contribution is \$60.00 per child. The school would appreciate your payment of this contribution as soon as possible. It provides key assistance in purchasing classroom consumables and subsidising school excursions and in-school performances.

## BICYCLES AND SCOOTERS

Bikes are locked in a designated area for security but parents are requested to provide a suitable lock and chain to further secure them. Scooters are kept in a designated area within the classroom or in the bike enclosure. Students are allowed to ride their scooters on the Kestrel and Jabiru courts at recess and lunchtimes, but they will have it confiscated for the remainder of the school day if they ride it anywhere else on school grounds.

## HOMEWORK

Homework is not compulsory in Government primary schools. However, some teachers encourage students to do some school work at home to review and practice what they have learnt in class. Your child's teacher will outline their expectations regarding homework at the beginning of the year. Questions regarding homework should be discussed with the classroom teacher.



CONNECT

ENCOURAGE

ASPIRE



## MONEY COLLECTION

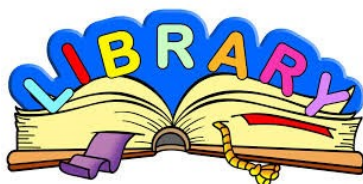
Various events occur during the year both in and outside the school, that require a monetary contribution. As we are moving towards becoming a cashless school we encourage parents to make payments by eftpos or direct deposit:

**Account Name:** Baler Primary School

**BSB:** 066 543 **Account No:** 10030777

## LIBRARY

Students must have a library bag in order to borrow books to take home. Library bags are available at the Uniform Shop, situated in Egret House. A pillow case will also suffice. Should a book be damaged or lost, parents will be asked to arrange for its replacement or to pay for it to be replaced by the school. Our library is always happy to have parent volunteers.



## BOOK CLUB

Book Club catalogues are sent home with students periodically. Any money should be clearly marked and presented to the librarian. We also accept credit cards.

## TECHNOLOGY AND MOVIES

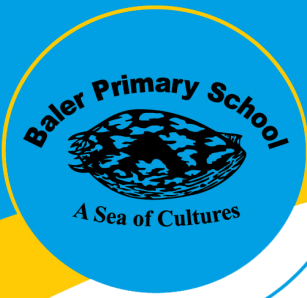
Every permanent classroom in our school has its own interactive e-board. Our students also have access to a fully equipped computer room and iPads. Our enrolment forms request parent permission for internet usage, PG movies and for photos to be published. Students do not have access to Facebook at school and only 'G' or 'PG' rated films related to the teaching and learning program are shown at school. Parents will be informed before the showing of any 'PG' movies. If students do not use technology appropriately or as directed by staff they will have this privilege revoked. Parents will be notified if this occurs.



CONNECT

ENCOURAGE

ASPIRE



## CYCLONE INFORMATION FOR PARENTS

### Cyclone Watch/Warning

Children to attend school as normal.

### Blue Alert

- The school will usually remain open.
- If a Yellow Alert is likely to be declared at some time during the school day *the school will not open - children will remain at home.*
- If the school is to close, this information will be broadcast between 6.30pm to 6.45pm, and between 6.30am to 6.45am on:
 

Spirit Radio 6KA (frequency 1260)	9140 1999
ABC Radio 6KP (frequency 702)	9183 5011
- Closure advice will be repeated each morning until the school is re-opened.
- Any change to the bus operation will be given on the radio at the above times.

### Yellow Alert

- If a Yellow Alert is declared during a school day, the following will occur:
  - Yellow alert prior to lunch – students can be picked up immediately. The school will close at lunch time. Students will not be sent home until instructions are received from parents.
  - Yellow alert after lunch – students can be picked up immediately. The school will close at the usual time. Students will not be sent home until instructions are received from parents.
- The above does not preclude immediate closure in extenuating circumstances and if deemed necessary by the Cyclone Committee.

### Red Alert

- The school will remain shut during a Red Alert.
- In the event that a Red Alert is proclaimed after 2:00pm, schools will remain closed the following day. In the event that a Red Alert is proclaimed after 2:00 pm but subsequently cancelled, the Regional Executive Director, in consultation with the Cyclone Committee, has the discretion to ensure that schools open the following day.

**If a Red Alert is called after 2:00 pm schools will generally be shut the following day to allow for assessment and repair of serious damage. Please continue to listen to the radio to receive information as to when schools will open.**

**Please avoid ringing the school as these are often critical times for our office staff.**





## Hedland Junior Sporting Associations Contact Details

Sport / Club	Contact details
Junior Soccer	0418 280 499
Junior Football	0438 997 418
Hedland T-Ball Association	0418 280 499
Port Hedland Netball Association	info@netballporthedland.com
Port Hedland Junior Baseball	0409 887 798
Port Hedland Junior Rugby	0427 981 792
Hedland Amateur Swimming Club	0408 723 045
Hedland BMX	0467 718 774
Port Hedland Pony Club	0439 913 148
Little Athletics	0409 246 391
Port Hedland Yacht Club	9173 1198
Hedland Gymnastics Club	0437 433 444
Jabat Dance	Refer to Facebook
Alliance Dance Company	9443 7550
Hedland School of Dance	0447 006 425
Port Hedland Tennis Club	9173 4837
South Hedland Tennis Club	9140 1168
Port Hedland Junior Cricket Association	0409 029 744
Judo	0427 633 393

### Other contacts:

JD Hardie Centre 9158 9380  
 Gratwick Pool 9158 9796  
 South Hedland Aquatic Centre 9158 9772  
 Department of Sport and Recreation 9182 2122  
 Sport and Recreation Officer (Town of Port Hedland)  
[recofficer@porthedland.wa.gov.au](mailto:recofficer@porthedland.wa.gov.au) 9158 9349

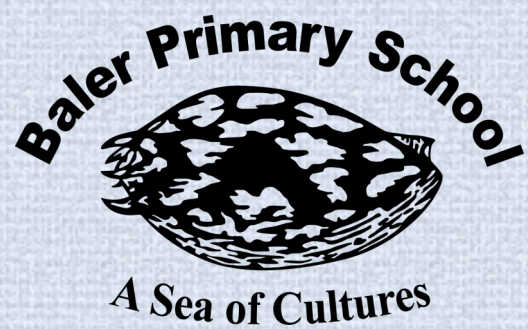
Hedland Bus Lines 9172 1394  
 Spirit Radio 9140 1999  
 ABC Radio 6KP 9183 5011  
 Dental Therapy Centre (SHPS) 9172 1912



CONNECT

ENCOURAGE

ASPIRE



Baler Primary School  
Baler Close  
South Hedland WA 6722

Phone: (08) 9172 8400

Email: [baler.ps@education.wa.edu.au](mailto:baler.ps@education.wa.edu.au)

Website: [www.balerps.wa.edu.au](http://www.balerps.wa.edu.au)

Facebook: Baler Primary School



CONNECT

ENCOURAGE

ASPIRE