

# ICT ACCEPTABLE USE AGREEMENT



## FOR PRIMARY STUDENTS K – 2

I have talked with my teacher about the on-line rules set out below when I use the internet or a log-on account:

- I will ask the teacher first before using the school computer or tablet
- I will not give my private password out to others
- I will not let other people log on or use my account without checking with the teacher first.
- I will log off when I have finished using a computer.
- I will tell the teacher if I think someone is using my log-on account
- I will tell the teacher if I see anything that makes me feel uncomfortable or that I know I should not access or view at school
- I will only use material from the internet if I have asked the teacher
- If I download material or pictures from the internet I will say where it comes from
- I will not give out my name, phone number, address, name of the school, photographs or other details about myself or others when online without checking with the teacher first
- I will take care when using the computer equipment and will not change the computer settings
- I will not use the school computers to be mean, rude or unkind about other people

I understand that:

- If I use the internet or the log-on account in a way that I shouldn't I may not be able to use these in the future
- I may be liable for misuse of the computer and parents contacted.

I agree to abide by the acceptable usage agreement for school students.

I understand that if I break any of rules in the agreement, it may result in disciplinary action, determined by the Principal in accordance with the Department's *Behaviour Management in Schools* policy.

Name of Student: \_\_\_\_\_



I have discussed this with my child.

Name of Parent: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_

Date: \_\_\_\_\_

Note: while every reasonable effort is made by schools and the Department of Education and Training to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter Internet content accessed by your child from home or from other locations away from school. The Department recommends the use of appropriate Internet filtering software.

Office use only: Date processed:    /    /

Processed by (initials):

**Note:** This agreement should be filed by the teacher and a copy provided to the parent / student